

○2023 Admission Fee Exemption and Admission Fee Deferred Payment

I. Outline of Admission Fee Exemption and Deferred Payment Program

- i. Eligibility Criteria (If any of the above apply, you can apply.)
 - 1) Applicants to the graduate school of the University who have difficulty paying the admission fee for financial reasons and who are recognized as having academic excellence.
 - 2) Applicants who face extreme difficulty in paying their admission fee because within one year before enrolling in the university students who themselves and/or their household supporter have suffered from a natural disaster such as a storm or flood.
 - 3) The main household supporter or students have been affected by the following catastrophic disaster.
The target catastrophic disasters: Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020
 - 4) Cases equivalent to the above, and approved by the President.

* Please note that the admission fee paid before the application for admission fee exemption/deferred payment and before notification of the result of the application is non-refundable.
- ii. Admission Fee Exemption
After screening, the full or half amount of the admission fee is exempted. In recent years, however, only half exemptions have been issued.
Applicants who receive a half exemption, or whose application is not approved, should pay the outstanding Admission Fee within 20 days from the announcement of the results. (If deferred payment is granted, payment must be made by the end of February.)
- iii. Admission Fee Deferred Payment
Successful applicants may defer payment of their Admission Fee until the final day of February. (This is not an exemption from the admission fee.)
Applicants whose application is rejected, should pay the outstanding Admission Fee within 20 days from the announcement of the results.
- iv. Concurrent Application for Admission Fee Exemption and Deferred Payment
Admission fee exemption and deferred payment may be applied for together.
If you also apply for deferment of the admission fee, even if the result of your application for admission fee exemption is half exemption or not approved, the payment of the admission fee will be deferred until the end of February if the deferment is approved.

II. Application Process for Admission Fee Exemption and Deferred Payment

- i. Submit application documents (at the time of Admission Procedures)
 - 1) Please print out the "Nagoya University Admission Fee Exemption and Deferred Payment of Admission Fee Application Form" from the Nagoya University Web page.
Nagoya University Web page > 教育・学生支援 > 経済支援(授業料等免除・奨学金) > 入学料免除 or
<https://en.nagoya-u.ac.jp/> > Campus Life > Scholarships And Fee Exemption
 - 2) Applications for 1) will be accepted by mail on Friday, September 15 (postmarked on the same day) at the time of enrollment procedures.
- ii. Procedures after Admission
 - 1) Please fill out the Tuition Fee Exemption Student Application System.
 - 2) Documents to be submitted will be displayed according to the information entered into the Tuition Fee Exemption Student Application System. Please submit the indicated documents.

* By proceeding with the procedures for admission fee exemption and deferred payment, you can also apply for tuition fee exemption.

* For more information on the Tuition Fee Exemption Student Application System, please refer to 4. on the next page. **Failure to follow this procedure will result in denial of the application for admission fee exemption or deferred payment.**
- iii. Notification of Results
Notification of result will be made around early December in the " Messages For You " section of the "Educational Affairs

system”, which will become available after enrollment. (As soon as the notification date is set, it will be announced on the Nagoya University Portal Site.)

iv. Other

Once an application for exemption or deferred payment has been received, payment of the Admission Fee is effectively deferred until the results of the application are announced.

Students who receive a half exemption, or whose application was not approved, should pay the outstanding Admission Fee within 20 days from the announcement of the results. Failure to do so will result in rejection of enrollment.

However, if these students also submitted an application for deferred payment and received approval, payment is effectively deferred until the end of February. (If, however, no payment is received by the end of February, the student's enrollment will be cancelled.)

◎ **Contact (Submission for Application Form)**

Furo-cho, Chikua-ku, Nagoya, 464-8601

Student Support Desk, Student Affairs Division of Graduate School of Humanities & Social Science, Nagoya University Tel +81(0)52-789-5020

○2023 Tuition Fee Exemption

I. Outline of Tuition Fee Exemption Program

i. Eligibility Criteria (If any of the above apply, you can apply.)

- 1) Applicants to the graduate school of the University who have difficulty paying the admission fee for financial reasons and who are recognized as having academic excellence.
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- 4) Cases equivalent to the above, and approved by the President.

ii. Tuition Fee Exemption

After screening, the full or half amount of the tuition fee is exempted.

Applicants who receive a half exemption, or whose application is not approved, should pay the outstanding tuition fees by the specified deadline.

iii. When to apply for Tuition Fee Exemption

In principle, students applying for tuition fee exemption for the spring semester must apply for tuition fee exemption for the fall semester at the same time. Applications are submitted once a year, but will be reviewed and a decision will be made for both the spring and fall semesters.

If you apply for tuition fee exemption in the fall semester, you will only receive tuition fee exemption for the fall semester. If you wish to apply for tuition fee exemption for the following year, please apply again in the spring semester.

II. Application Process for Tuition Fee Exemption

i. Input into the Tuition Fee Exemption Student Application System (Application System)

You can check the documents to be submitted by entering them into the application system.

Please enter your information during the application system usage period (October 13 (Fri.) - October 25 (Wed.), noon (JST)).

* Please use the system from the Nagoya university Portal Site. No applications will be accepted after the deadline.

Nagoya university Portal Site <https://portal.nagoya-u.ac.jp/> > Dashboard > Administration procedures > Student Counseling or <https://en.nagoya-u.ac.jp/> > Campus Life > Scholarships And Fee Exemption

* Documents that need to be submitted will be displayed upon completion of system entry. Please enter them as soon as possible regardless of the period of use, as documents issued by government offices will be required.

* To log in to the system, you will need to enter your Organization Account and Organization Account password.

Your Organization Account can be confirmed in the Organization Account notification distributed by your graduate school.

Please change your Organization Account password and complete the “Information Security Training” before you log in on

or after October 13.

If you have gone on to a higher education, your Organization Account will not change.

ii. Submission of Application Forms

Please check the documents displayed when you complete the input of the exemption system, and submit the required documents by the method described within the following period.

Submission period: October 13 (Fri.) to October 25 (Wed.) [must arrive by this date].

Submission method: Postal Mail or bring to the Student Support Division (for details, see "Contact " at the end of this paper)

* Various types of sheets can be printed out from "Exemption Application Print" in the application system.

* Please print out the various forms from the Nagoya University Portal listed in "I".

iii. Notification of Results

Notification of result will be made around mid-December in the " Messages For You " section of the "Educational Affairs system", which will become available after enrollment. (As soon as the notification date is set, it will be announced on the Nagoya University Portal Site.)

iv. Other

Once an application for exemption has been received, payment of the Tuition Fee is effectively deferred until the results of the application are announced.

Students who receive a half exemption, or whose application was not approved, please pay the prescribed tuition fee as soon as possible.

◎ **Contact (Submission for Documents)**

Furo-cho, Chikua-ku, Nagoya, 464-8601

Student Support Division, Tuition Fee Exemption Office (Campus MAP D3⑥)

E-mail: shien-menjo@t.mail.nagoya-u.ac.jp